



# Canadian Team Handball Federation

## Fédération Canadienne de Handball Olympique

[www.handballcanada.ca](http://www.handballcanada.ca)

16 May 2021

**re: Volunteer Search**  
Medical and Disciplinary & Conduct Committee Chairs and members

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In accordance with Article 3.5 of the Canadian Team Handball Federation (CTHF) by-laws, the CTHF Board is currently searching for volunteer chairs and members for two committees: a Medical Committee, and a Disciplinary & Conduct Committee. Both committees will report directly to and be appointed by the Board. The following sections provide an outline of the positions and the two mandates. Additional detail for committee Chairs is available in individual job descriptions on request or at [www.handballcanada.ca](http://www.handballcanada.ca).

### 1. Medical Committee

The medical committee will be appointed by the Board and will report directly to the Board. The committee will consist of one chair and two members who are all registered medical or health professionals (such as Physio/Doctor/EMT). Each appointment will be for one year, and estimated time requirement is 1 – 2 hours per month. The mandate of this committee includes but is not limited to the following:

- coordinate with the International Handball Federation (IHF), North American & Caribbean Handball Confederation (NACAC) and Canadian Center for Ethics in Sport (CCES) on anti-doping education and regulations
- coordinate event and non-event doping exams in consultation with CCES
- exchange of public information and experience on sports science and sports medicine
- advise on the current COVID-19 restrictions and status and coordinate the revision to CTHF Return to Handball regulations and documentations.

The Medical Committee Chair will be responsible to set and manage committee meetings, documentation and deliverables.

### 2. Disciplinary & Conduct Committee

The Disciplinary & Conduct Committee consisting of one chair and two members will be appointed by the Board: the Chair will be appointed for a one-year term and members will be appointed on an ad hoc basis. Members will be assigned on a case-by-case basis to ensure no conflict of interest. The estimated time requirement will be dependent on each



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assignment. Reporting directly to the Board, the mandate of this committee includes the following:

- Coordinate with the International Handball Federation (IHF), North American & Caribbean Handball Confederation (NACHC), and Canadian Center for Ethics in Sport (CCES) on 'Universal Code of Conduct to prevent and address Maltreatment in Sport' regulations
- Coordinate and revise CTHF Code of Conduct and CTHF rules of conduct
- Conduct hearings of formal protests and petitions and assess associated penalties & orders
- Coordinate with the Sports Dispute & Resolution Centre Canada (SDRCC) should any investigations require 3<sup>rd</sup> party intervention.

The Disciplinary & Conduct Committee Chair will be responsible to manage committee meetings, documentation and deliverables.

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Interested volunteers are asked to submit an expression of interest directly via email **by May 31, 4pm PST** to **David Lee, President** ([d.lee@handballcanada.ca](mailto:d.lee@handballcanada.ca))

Please include the following detail:

- name and contact information
- position of interest (please specify chair or member of either the Medical or Disciplinary & Conduct committee)
- 1-page brief letter of intent and credentials
- contact information of a minimum of one reference.

Please direct inquiries to David Lee, President ([d.lee@handballcanada.ca](mailto:d.lee@handballcanada.ca)) or Kathryn Howden, Marketing & Communications Director ([k.howden@handballcanada.ca](mailto:k.howden@handballcanada.ca)).

We appreciate your time and interest and look forward to working with the committees.

Best regards,

*The CTHF Board of Directors*

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